



REQUIREMENTS FOR CHURCHES RENTING HOUSES FOR RESIDENTIAL USE

1. RESIDENTIAL TENANCY AGREEMENT

Please ensure the landlord named in the Agreement is the registered proprietor of the property, (ie. The Properties Corporation of the Churches of Christ) being trustee of the property title.

The Agreement is not required to be signed under the corporation seal, and may be signed by an officer of the church as our acting agent (ie. for and on behalf of the Properties Corporation of the Churches of Christ).

Both the landlord and tenant should keep signed copies of the completed Agreement for future reference.

Please refer to the attached form, which provides the steps to complete the Agreement.

2. CONDITION REPORT

When a bond is paid, please complete the Condition Report and provide the tenant with a copy.

Please refer to the attached form, which provides the steps to complete the report.

3. RENTING A HOME - GUIDE FOR TENANTS

Please provide the tenant with a copy of Renting a Home - Guide for Tenants at the commencement of the tenancy.

4. TENANCY AGREEMENT TERM

The tenancy agreement should be for a maximum term of 12 months to allow for review and renewal annually.

5. COMPLETED TENANCY AGREEMENT

Kindly forward a copy of the completed tenancy Agreement documentation to the Properties Corporation for our records.

Attachments: Residential Tenancy Agreement Form
Condition Report
Renting a Home - Guide for Tenants